



**STUDENT RECORD REQUEST \* PRE-K \***

STUDENT NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade Entering: \_\_\_\_\_  
Last Name First MI

Male  Female

Previous School Attended: \_\_\_\_\_  
Name

\_\_\_\_\_  
Mailing Address

Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

**OFFICE USE**  
The student listed above has  
ENROLLED with the APW CSD  
On  
\_\_\_\_\_  
Please record an exit date from your  
District PRIOR to the above date.  
Thank you.

*According to the Final Regulations-Family Education Rights and Privacy Act (Buckley Act), dated June 17, 1977, schools are allowed to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31): School officials with legitimate educational interest; and other schools to which a student is transferring.*

**Please include Birth Certificate, Health Records, Academic Records including Standardized Testing, last Report Card and Sign-Out Grades, Confidential / Psychological/Special Education Records, IEP, 504 Plan, Custody or Guardianship Papers.**

**\*PLEASE forward records to:**

Elementary Secretary  
APW Elementary School  
640 Co. Rt. 22  
Parish, NY 13131  
ckugler@apw.cnyric.org  
Phone: (315) 625 -5260  
Fax: (315) 625 – 4937

Special Programs Secretary  
APW Junior Senior High School  
639 Co. Rt. 22  
Parish, NY 13131  
csackett@apw.cnyric.org  
Phone: (315) 625-5234  
Fax: (315) 625-4273

Guidance Secretary  
APW Junior Senior High School  
639 Co. Rt. 22  
Parish, NY 13131  
jdavis@apw.cnyric.org  
Phone: (315) 625 -5229  
Fax: (315) 625 – 5239

Denise Ackerman, District Registrar  
APW Junior Senior High School  
639 Co. Rt. 22  
Parish, NY 13131  
dackerman@apw.cnyric.org  
Phone: (315) 625-5275  
Fax: (315) 625-7952